

Interview Release Form

I, _____ (Interviewee), am voluntarily participating in the the Hagerstown and Frederick Railway Historical Society, Incorporated Oral History project. As part of my participation I agree to allow the H&FRHS, Inc. and its representatives:

- To interview me and record my voice, photograph me, and to videotape the interview.
- To use my full name and biographical information in conjunction with the resulting media recordings.
- To use the recordings and transcripts resulting from this interview in whole, part, or paraphrased in any legally permitted form of distribution including and not limited to publication in documents and literature, exhibitions, marketing and advertising, presentations, documentaries and audio or video compilations. I understand that all or portions of my interview may be used in both not-for-profit and for-profit publications.
- To transfer these rights to associated organizations, publishers and production companies for the purpose of producing, compiling or inclusion in the above mentioned distribution formats.

I the Interviewee understand that by signing this document, I am releasing the Hagerstown and Frederick Railway Historical Society, Incorporated (“the Society”), its officers, representatives, associated organizations and business partners, licensees and assigns from liability of legal action, libel, copyright or other such claims related to the use and content of the interview and associated records and contributions. I agree that the Society shall be the sole owner of Copyright over records made during this interview.

I also understand and agree that the Society is a not-for-profit organization and any profit gained from productions using all or part of my interview will benefit the activities and preservation efforts of its missions. I am not expecting any form of compensation for my interview at this time or at any time in the future and if any part of my interview is used in a profit-gaining production the Society is not obliged to provide any royalties.

I understand that I may request a copy of my interview from the Society and that if my interview is published in any form I or a member of my immediate family may request one free copy of the published work.

Society Use Only
Interview Location
Audio File:
Video File:
Storage Format/Location:

Interviewee: _____

Witness: _____

Interviewer: _____

Date: _____

Memories are one of the most valuable resources to historians and researchers, but also the least preserved. If you remember seeing or riding the Hagerstown & Frederick trolleys or grew up with stories about the trolleys and the people who worked and lived around them, we want to preserve those memories for future generations!

The H&FRHS Oral History project collects visual and audio records of individuals with these stories so that they will not be lost. These records are then added to the Society's research archives where they can be used for research and education.

How To Be Interviewed:

- Contact the Society and schedule an interview or ask about events where interviews will be conducted on-site.
- Fill out the Release Form on the inside of this brochure.
- It is suggested that you write down notes to refresh memories during the interview so that you do not forget details.
- If allowing a video interview at home, decide on a location for the recording to take place.
- Relax and enjoy the opportunity!

What Sort Of Memories Do We Want?

- Experiences...what you saw, felt, even smelled around the trolleys!
- Stories you were told by a parent, grandparent or friend about their trolley experiences.
- Why you were around the trolleys, what times of day you rode, how much it cost for your trip?
- People you met such as other passengers and trolley employees.
- Honestly, if it somehow involves the trolleys and early Potomac Edison history we want to hear about it!

What Will We Do With Recordings?

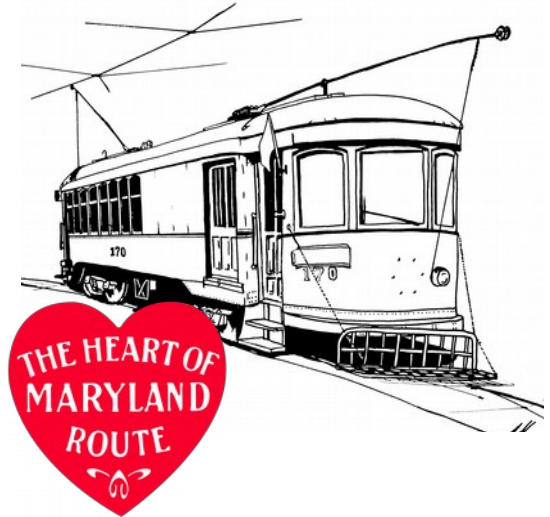
Once recorded, your memories will be stored with others in a digital format where local researchers can learn from them. Transcripts may be added to Society newsletters for our members to read. Over time your memories may also be included in publications and even documentaries.

How To Contact The Society

To request an interview you may send an email to Reuben@HFRHS.org, use the contact form on our website, or write to:
H&FRHS Inc.
P.O. Box 1314
Frederick, MD 21702-1314

Do You Remember The Trolleys?

Let us preserve your local trolley memories and family stories



**The Hagerstown & Frederick
Railway Historical Society, Inc.**

ORAL HISTORY PROJECT

www.HFRHS.org/oralhistory